MAINTENANCE WORK ORDER

Submitted: 11/19/26 04:40 PM CST

Technician:
Jordan Reed

REQUEST

Work order number:
WO-204-017

Request date:
2026-11-19

Property / unit:
Alder Court - Unit 204

Requester:
Sam Rivera

Requester phone or email:
sam.rivera@example.com

Priority:
Urgent

Reported problem:
Leak under the kitchen sink when water drains.

ASSIGNMENT

Assigned technician:
Jordan Reed

Scheduled date:
2026-11-19

Access instructions:
Resident will meet the technician at the unit.

Job instructions:
Inspect the trap and confirm the source of the leak.

WORK PERFORMED

Labor time (minutes):
45

Findings:
Water leaked from a cracked P-trap slip joint.

Work performed and checks:
Replaced the PVC P-trap. Ran water for two minutes to check for leaks. Joints stayed dry.

Repair photos



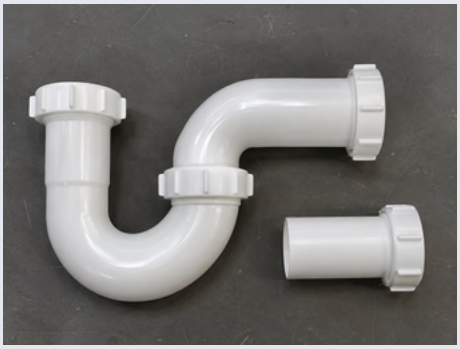
WORK PERFORMED - PART #1

Part / material:
1-1/2-inch PVC P-trap kit

Quantity:
1

Part barcode or serial number:
041193104755

Part photo



CLOSEOUT

Completion date:
2026-11-19

Status:
Complete

Technician name:
Jordan Reed

Follow-up notes:
No follow-up needed.

Customer or site representative signature: