LOCKSMITH SERVICE INVOICE

Submitted: 11/18/26 09:10 AM CST

Technician:
Jordan Ellis

INVOICE DETAILS

Invoice number:
LS-1047

Service date:
2026-11-18

Business or locksmith name:
Alder Key Service

Business address and contact:
74 Alder St, Lakeview, IL 60657 / (312) 555-0134

Business and technician license numbers, if applicable:
Business DEMO-01 / Technician DEMO-02

Technician name:
Jordan Ellis

CUSTOMER AND SITE

Customer name:
Morgan Lee

Customer phone or email:
morgan@example.com

Service address and unit:
24 Willow Ave, Suite 102, Lakeview, IL 60657

Job type:
Commercial

Service requested:
Rekey

Lock or hardware serviced:
Two front-door cylinders

VERIFY ACCESS AND APPROVE THE QUOTE

ID check and right to authorize:
Jordan checked government-issued ID and property manager work order WO-204.

Approved quote ($):
237.92

Authorization date:
2026-11-18

Quoted work:
Rekey the front door and replace two cylinders.

Customer authorization signature:



CHANGES TO AUTHORIZED WORK

Changes to scope or price?:
No

WORK RECORD

Work performed:
Rekeyed the front door, replaced two cylinders, and tested lock operation with the customer.

WORK RECORD - CHARGE #1

Charge description:	Quantity or hours:
Service call	1
Unit price ($):	**Line amount ($):**
65	65.0

WORK RECORD - CHARGE #2

Charge description:	Quantity or hours:
Rekey labor	1.5
Unit price ($):	**Line amount ($):**
80	120.0

WORK RECORD - CHARGE #3

Charge description:	Quantity or hours:
Replacement cylinders	2
Unit price ($):	**Line amount ($):**
24.5	49.0

INVOICE TOTALS

Subtotal ($):	Taxable amount ($):
234.0	49
Sales tax rate (%):	**Sales tax ($):**
8	3.92
Invoice total ($):	**Amount paid ($):**
237.92	100
Payment method:	**Balance due ($):**
Card	137.92